

## **DEEP CREEK HIGH SCHOOL BANDS**

### *Framework for Student Supervision and Parental Involvement*

#### **Supervision Before and After Events**

*Parents should drop students off at school no earlier than thirty minutes before a scheduled rehearsal or event. At no time should the student remain after school or in the building unsupervised. Every effort will be made to have an adult present when the students arrive at the school. The building will remain locked when we are outside. Students will be dismissed no more than fifteen minutes before or after the scheduled end of rehearsal. Any student caught inside an unauthorized area of the building without adult supervision or approval of the director will receive a referral to the administration. Parents must arrange pickup of their child within thirty minutes of the conclusion of the event or upon arrival to the school. Students will have access to staff and chaperone cell phones on the bus to call home and arrange for prompt pick up upon arrival at the school. Two phones are made available for students to use in the band room upon arrival. Students who are consistently late in being picked up may be subject to limited participation in after school activities.*

#### **Chaperone Selection**

A continuing effort will be made to secure parent chaperones. Chesapeake Public Schools requires we have a ratio of one adult per every ten students. Deep Creek Bands will have one adult per every eight students (or less). We expect your help in this area! Chaperones will be encouraged to correct a student's behavior as deemed inappropriate. At no time is the chaperone to engage in a confrontation with a student. The chaperone should call the director immediately on his cell phone. The director will address the inappropriate behavior immediately. Students shall respond to a staff member's or chaperone's instructions in a pleasant and cooperative manner. Failure to do so will result in referral to the administration for disciplinary action.

#### **Supervision on Bus Trips**

Chaperones shall read and be familiar with the *Chaperone Information Packet* prior to supervising an event. Chaperones will be placed in the rear, middle and front of each bus. There will be two way radio contact between buses, staff and the director. Students who are unruly will be assigned a seat near a chaperone. All students will have assigned seats of their choosing on each bus. Students will be grouped on each bus by section (brass, woodwinds, guard, and percussion). No student will be dismissed from the buses until the director (or his designee) comes on board and has proper adult supervision in place to ensure good student behavior and safety. The chaperone is to notify the director immediately of an unruly or uncooperative student. That student's parent will be called via cell phone immediately by the director and appropriate disciplinary action taken.

#### **Medical Emergency Forms**

A form must be properly filled out and signed by the parent for every band member before he or she may participate in marching or go off campus for any band related activity. Blanket permission for participation in all band related activities and permission for emergency medical treatment is included with this form.

#### **Appropriate Student Behavior**

Students will be held to higher expectations of cooperative behavior and good manners. Students who engage in horseplay will receive a referral to the administration. Students who display loud and obnoxious behavior which draws unfavorable attention to the group will receive a referral to the administration. Under no circumstances will peer harassment or any form of hazing take place. The code of Virginia makes this form of behavior a criminal offense. Students involved in this type of behavior are subject to suspension, expulsion or possible criminal charges. CPS has a zero tolerance for this type of behavior.

#### **Dissemination of Information**

We will continue to send newsletters, schedules and handouts concerning band activities home either by mail or by the student. It is the student's and parent's responsibility to read them and to also check the web site ([www.deepcreekbands.org](http://www.deepcreekbands.org)) on a regular basis for the latest information. You may email Mr. Lambert at [director@deepcreekbands.org](mailto:director@deepcreekbands.org). **Use the voice mail system (487-0859)** for any questions you may have or communication of intended absences or tardies.

#### **Band Parent Participation**

We will continue to encourage parental involvement in Band Booster and student activities. All parents are welcome anytime to watch any rehearsal. We encourage parents to come and observe rehearsals regularly. (During school hours, parents must check in with the front office and get a visitor's pass.) Help is always welcome and needed in supervision, fundraisers and other support areas of the Band Booster Association.

#### **Collection of Monies**

*Mr. Lambert will not accept any type of payment for fees, restitution or any other related expenses. All payments must be mailed to the **DCHS Band Boosters at P.O. Box 6953, Chesapeake, VA 23323**. Make checks payable to DCHBP. In addition, the Band Booster treasurer will be present fifteen minutes before and after each rehearsal to collect monies several days before and after each payment or collection deadline. All monies must be enclosed in a sealed envelope with the student's name and purpose of the payment written on the outside of the envelope.*